

REQUIREMENT UNDER THE PROVISION OF THE CHARITIES ACT 2013, JAMAICA

FORM "7"

NOTICE OF CHANGE TO CHARITIES AUTHORITY

NAME OF CHARITABLE ORGANIZATION: _____

REGISTRATION NUMBER: _____

TAXPAYERS REGISTRATION NUMBER: _____

NOTICE OF CHANGE - Fill in the section(s) that apply(ies)

Notice is hereby given in accordance with Section 28, 1 (a - e) of the Charities Act, 2013 that the following change(s) was/were made on the _____ day of _____,

(a) Name of the Charitable Organization *(Please attach relevant evidence)*

ORIGINAL NAME	NEW NAME	DATE CHANGE(S) MADE

(b) Address of the Organization's Registered Office *(Please attach relevant evidence)*

ORIGINAL ADDRESS	NEW ADDRESS	DATE CHANGE(S) MADE

(c) i Director(s) / Trustee or Secretary *(Please attach relevant evidence)*

NAME(S) OF DIRECTOR(S) / TRUSTEE OR SECRETARY	APPOINTED/ CEASED TO HOLD OFFICE	DATE	PARTICULAR(S)

(c) ii Subsidiary Body *(Please attach relevant evidence)*

NAME(S) OF SUBSIDIARY BODY	BODY CEASED TO BE/BECOME A SUBSIDIARY OF THE ORGANIZATION	DATE	PARTICULAR(S)

(d) Current Director(s), Trustee and Secretary of the Organization as of the

_____ day of _____,
_____. are:

Name(s)	Address	Occupation	TRN	Contact No.	Email Address

****** Use attachment for additional directors (if necessary) and submit Fit and Proper Questionnaire for new Director**

(e) Constitution *(Please attach the relevant evidence)*

SECTION(S)	DATE OF CHANGE	LEGAL PROCEDURE APPLIED

(f). Breach(es) of the Charities Act (Please attach detailed information)

Date	Section Breached	Reason(s) for Beach(es)

Note: Notification of change should be submitted to the Charities Authority no later than twenty-eight (28) days after the registered charitable organization first become aware of the circumstances mentioned in all the cases above.

This is to certify that the above information is correct and is in keeping with the Charities Act,

2013 and the constitution of the _____
Name of Charitable Organization

President/Secretary _____ ***Signature*** _____

Date _____

