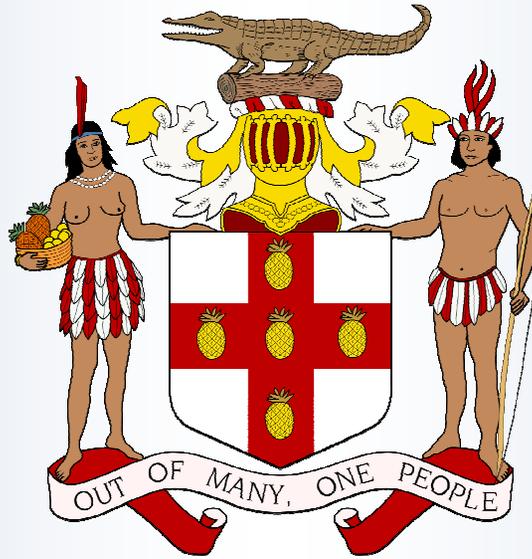




KEY PLAYERS



MINISTRY OF INDUSTRY, INVESTMENT AND COMMERCE

COMMERCE DIVISION

Monitoring & Regulations
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MIIC
Jamaica's Business
Ministry

MINISTRY OF INDUSTRY, INVESTMENT
AND COMMERCE



COMPANIES OFFICE OF JAMAICA
(COJ)



DEPARTMENT OF COOPERATIVES
AND FRIENDLY SOCIETIES (DCFS)



Ministry of Industry
Investment & Commerce

Jamaica's **Business** Ministry



SECTION 16 OF THE
COMPANIES ACT, 2004



JAMAICA

DISPENSING THE WORD
“LIMITED”
FROM A COMPANY’S NAME

Section 16 of the Companies Act provides that where a company has been registered or about to be registered *for promoting charity, commerce, art, science, religion or any other useful object and applies its income to promoting its objects and prohibit the payment of dividend to members, the Minister may by license direct that:*

- A. the company by special resolution change its name consisting of the omission of the word **Limited** from its name.
- B. the association about to be formed be registered without the addition of the word **Limited** to its name.

Companies registered before 2004 should submit:

- ◆ Original Articles of Association and a copy
- ◆ Original Memorandum of Association and a copy
- ◆ Original Certificate of Incorporation and a copy
- ◆ List of subscribers
- ◆ Letter to the Minister requesting the removal of the word “limited” from the company’s name. The letter must include whether an amendment was made or not.
- ◆ If an amendment was made, submit original and a copy of the Amended Articles of Incorporation must be submitted along with the Special Resolution that was done

Companies registered 2004 and after should submit:

- ◆ Original Articles of Incorporation and a copy
- ◆ List of subscribers
- ◆ Original Certificate of Incorporation and a copy
- ◆ Letter to the Minister requesting the removal of the word “limited” from the company’s name. The letter must include whether an amendment was made or not
- ◆ The Amended Articles of Incorporation must be submitted along with the Special Resolution that was done

1. The documents are reviewed, recorded and a file is created.
2. Once satisfactory, a Notice is prepared for the customer to collect.
3. The Notice should be published once per week for two consecutive weeks in a daily newspaper that is circulated island wide.
4. The entire page of the original publication should be submitted to the Ministry .
5. A Licence is prepared if there are no objection.
6. The company should then submit the Licence and the Special Resolution for removal of the word “limited” to the Companies Office of Jamaica for further processing; where a new Certificate of Incorporation will be issued.
7. Once the new Certificate is issued, a copy certified by a Justice of the Peace is to be submitted to the Charity Authority.